

Faculty Association Minutes

April 22, 2025

MB 2N3 and Zoom

Meeting was called to order at 11:01 AM

1. Welcome
2. Approval of Minutes
3. Membership – 70 members
 - a. Balances
 - i. MidFirst Operating Fund
 1. \$9154.54 as of /22/25
 2. Previous Balance \$9144.54 (3/25/25)
 - ii. Money from Scholarship fund raiser: \$2264.79
 1. Square funds: \$365.93 (available now)
 2. Stripe funds: \$1473.86 (available April 23rd)
 3. Cash & check: \$425 (will deposit on Friday)
 4. Plan to take a check to OCCC Foundation next week
 - iii. Current Endowed Fund: \$14,896.08 (9/30/24)
 1. New amount available after annual report
 2. Updated Expendable Fund: \$7,225.97 (as of March 8, 2024)
 - a. Previous amounts
 - i. \$7,876.69 (as of Sept 30, 2023)
 - ii. \$8,766.19 from Sept 30, 2022
 - iv. Monthly reports available for FA meeting upon request from the Foundation Office. Requests are to be sent 3-5 business days prior to FA meetings.
4. Brandon Brooks has new title VP of External Affairs
5. Scholarship Committee
 - a. Most successful event since Sarah Baker has taken over as chair
 - i. Over \$2000 raise between the silent auction and bake sale
 - ii. Special thanks to the Scholarship Committee and Sarah Price
 - iii. Social Sciences brought in over \$500 with baskets and desk
 - iv. HP brought in \$140 with baskets and Braum's tumblers
 - b. Scholarship Nominations now available
 - i. Due 5/2
6. Chair Report
 - a. Executive Team

- i. Foundation leadership has changed
 - 1. Merged with grants
- ii. LiErin shared successes with Leadership Team
 - 1. Book Swap received over 2600 donations and gave away 1700 books
 - 2. Alt-Prom had over 240 attendees
- iii. Academic Calendar
 - 1. Early 8 in the Fall will end early to ensure Fall Break
 - a. Last class is a Wednesday
 - b. Grades to Divisions offices (most Likely) noon Friday
 - c. Finalized before Monday
 - 2. Saturday closures for Fall are not yet available
 - a. If you need exemption, please contact Dr. Largent
- iv. Student Visas
 - 1. Faculty have received emails from stating student visas have been revoked
 - 2. Faculty may see an increase in this
 - 3. There are many types of visas, and the college may not always be a student's sponsor
 - 4. LiErin spoke with Dr. Largent on what to do if this happens
 - a. Consult syllabus for Life Emergencies
 - b. Advice should be kept to the classroom (no legal advice)
 - c. Refer to International Student Services if necessary
- v. President Meeting
 - 1. Executive Team is currently working through the budget
 - a. As of that meeting, budget appears to be normal
 - b. Looking for grants that may come from corporate sources, and less from Feds
 - c. The Executive Team is working on keeping staff in place.
 - i. OCCC provides an extremely generous benefits package
 - ii. There is pressure to alter benefits, but Dr. Jones is very hesitant to do so
 - 2. Enrollment for fall is currently up 25% and number of Never Attended is down since the new payment plan has been implemented
 - 3. List of Commencement speakers is now available

- a. Microcredential is available for those attend the speaker on 5/16 at 10 am
 - 4. There will be a survey coming out Fall 2025
 - a. LiErin brought up the survey faculty/staff completed in Fall 2024 and that results were never shared
 - b. Dr. Jones will investigate and share information regarding previous survey
- vi. VPAA Meeting
 - 1. Don and LiErin met with Dr. Largent to tie up loose ends and get ready for next Fall
 - 2. Changes coming to the Faculty Handbook this fall
 - a. Hoping to provide flexibility and clarity
 - 3. Changes coming to the Online Division
 - a. Regents use Quality Matters but OCCC hoping to create in-house standards
 - b. Faculty should expect changes for master courses
 - 4. Faculty Appraisals coming in the Fall
 - a. Faculty who participated in trainings like the process
 - i. Allows for peer observations
 - b. For now, FT but Adjunct process coming
 - 5. Gen Ed Requirements
 - a. No Spring artifacts
 - b. The process is being revised to make submissions more meaningful and affective
 - 6. Concurrent Division
 - a. Kyle Gardner and Dr. Largent are having conversations to better improve the experience for OCCC
 - b. Hoping to set better boundaries with sites
 - c. Offering more online and having set times for in-person that High Schools may choose from
 - 7. Strategic Plan
 - a. Plan will roll out over the summer
 - b. No change to the mission statement
 - c. Dr. Largent is looking for opportunities for faculty involvement
 - d. Strong focus on finding grant monies
- vii. Board of Regents
 - 1. Internal audit completed

- a. Results were clean or the areas were already working on those issues
 - i. Dining services was a big focus
 - 2. Dr. Jones praised accomplishments around campus
- b. Staff Award
 - i. Winners - Office of Student Accessibility and Support (represented by Krystal J. Hamm)
 - 1. Online counseling services are being rolled over to a contract with Timely Care
 - a. Regents have purchased contract for next 3 years
 - 2. Students can use services in the Summer if enrolled in the following Fall
 - 3. Students eligible for 6 30-minute sessions over the course of the academic year
 - 4. Services also provide Telehealth with low-cost/no-cost pharmacy card
 - 5. Contact information available in Moodle
 - 6. If students enroll before 5/6, they will be entered for a \$25 Amazon gift card
- c. Elections
 - i. Officers
 - 1. Chair – Jake Nelson
 - 2. Treasurer – Paul Buckalew
 - 3. Secretary - Michelle Cole
 - 4. Parliamentarian – Jennifer Ball
 - ii. Votes
 - 1. Yay – 24
 - 2. Nay – 0
 - 3. Abstained – 0
- d. Other Business
 - i. Changes coming to Oklahoma Promise
 - 1. Appeals process to include those in DHS or living with a friend
 - 2. Application moved to Senior year
 - ii. FASFA application will be shorter
 - iii. Maintenance projects are being expedited due to tariffs